

This form must be emailed at least 48 hours before the Application to Graduate deadline

OSBP Ready-to-Graduate Checklist

Name _____ osu name.# _____ Student ID # _____

Advisor _____ Department _____

Year of Entrance _____ Date of Candidacy Exam _____ Term to Graduate _____

I. Coursework

Provide a copy of your current advising report as a PDF with this form.

A. Please list your **core classes** below along with the term and grade.

Core classes include molecular biology (6701, 5701, 701 and 702), proteins and nucleic acids (6761 or 761 and 766), enzymes (6762 or 762), and membranes/bioenergetics (6763 or 763). On the quarter calendar, metabolism (764) was also required. For the entering class of 2013, Molgen 5650 or Micro 6020 could be substituted for 5701.

| Class | Term | Credit Hours | Grade |
|-------|-------|--------------|-------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

B. Please list your **biochemistry electives** below (12 quarter credit hours or 6 semester credit hours).

| Class | Term | Credit Hours | Grade |
|-------|-------|--------------|-------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

- C. Total number of graduate credit hours: _____ [min. 80]
- D. Cumulative GPA in all graduate courses: _____ [min. 3.00]
- E. Do you have a master's degree in biochemistry? Yes No
If yes, total number of graduate credit hours after the master's: _____ [min. 50]
- F. Are any of your classes listed as NG (no grade)? Yes No

If yes, you must contact the instructors to submit grade change forms before the dissertation filing deadline. List the names of the professors below for any classes with missing grades.

This form must be emailed at least 48 hours before the Application to Graduate deadline

II. Publication Requirement

- A. OSBP students must have published a first-author (or co-first-author) research paper to graduate. Please list your papers below (Journal, Year, Volume, Page, PMID or DOI) and *star (*) research papers on which you are first or co-first author. Provide a copy of (co-)first-author papers as PDFs.*

III. Presentation Requirement

- A. OSBP students must do a public presentation of their dissertation, preferably with a public portion of the final oral exam, or alternatively in a seminar series.

Will you have a public portion of the final oral exam? Yes No
If yes, be sure to inform the OSBP office of the date, time and location.

If no, what is/was the date and venue of the public presentation of your dissertation?

IV. Schedule and Signatures

- A. Do you plan to graduate by the regular deadline or the end-of-semester (EOS) deadline?
B. Do you plan to participate in Commencement? Yes No

Note that if you graduate on the regular deadline you can participate in Commencement in the same term only. If you graduate on the EOS deadline, you can participate in the following term only.

Student Signature

Date

By signing this form below as advisor, I affirm that the student named above has met all OSBP graduation requirements and to the best of my knowledge will be able to defend his or her dissertation in the term indicated at the beginning of this form.

Advisor Signature

Date

Comments:

Please scan and email this form, advising report, and first-author papers to osbp@osu.edu

NOTE: AFTER program approval, you must submit your application to graduate on gradforms.osu.edu